

**Travel & Expense Account
Transmittal Sheet**

After Approval, Mail Receipts To

DRE-Accounting Office
2201 Broadway
Sacramento, CA 95818



Employee Name	<u>Davi, Jeff</u>
Expense Dates	<u>06/03/09-09/15/09</u>
Total Expense Amount	<u>57.50</u>
Amount Due Employee	<u>57.50</u>
Form ID	<u>TEA000528937</u>

DIRECTIONS FOR SUBMISSION

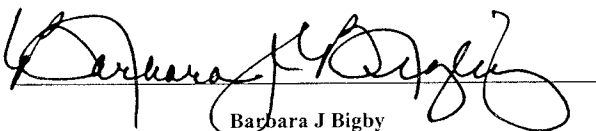
1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
<input checked="" type="checkbox"/>	06/10	Parking, Auto	14.00	
<input checked="" type="checkbox"/>	09/03	Parking, Auto	14.00	
<input checked="" type="checkbox"/>	09/15	Parking, Auto	10.50	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents.

Approved
by:


Barbara J Bigby

BTH
agency
mtg

STANDARD PARKING

980 9TH ST.

Rcpt# 86198

06/10/09 13:20 LH 1 A# 3 Txn#229813

06/10/09 10:50 In 06/10/09 13:20 Out

NEW MAIN FEE \$ 14.00

Total Fee \$ 14.00

CASH PAID \$ 14.00-

Cash Tender \$ 14.00

Change Due \$ 0.00

THANK YOU

mtg @
mexican
consulate

STANDARD PARKING

980 9TH ST.

Rcpt# 86249

09/03/09 12:14 LH 1 A# 3 Txn#235596

09/03/09 09:49 In 09/03/09 12:14 Out

NEW MAIN FEE \$ 14.00

Total Fee \$ 14.00

CASH PAID \$ 14.00-

Cash Tender \$ 14.00

Change Due \$ 0.00

THANK YOU

mtg
w/California
Strategies

STANDARD PARKING

980 9TH ST.

Rcpt# 86679

09/15/09 13:20 LH 1 A# 2 Txn#236442

09/15/09 11:35 In 09/15/09 13:20 Out

NEW MAIN FEE \$ 10.50

Total Fee \$ 10.50

CASH PAID \$ 10.50-

Cash Tender \$ 10.50

Change Due \$ 0.00

THANK YOU

Travel & Expense Account Summary

Employee Name Jeff Davi
Expense Dates 06/03/09-09/15/09
Report Name June-Sept09 Misc parking expenses

Request Total \$ 57.50
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = **57.50**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	Sept 09 parking	24.50
Non-Travel Expenses	8-18-09	9.00
Non-Travel Expenses	June09 parking	24.00

NOTE: (d)=Direct Charge

DATE	Wed Jun 3	Wed Jun 10								TOTAL
Parking, Auto	10.00	14.00								24.00
TOTALS \$	10.00	14.00								24.00

DATE	Tue Aug 18									TOTAL
Parking, Auto	9.00									9.00
TOTALS \$	9.00									9.00

DATE	Thu Sep 3	Tue Sep 15								TOTAL
Parking, Auto	14.00	10.50								24.50
TOTALS \$	14.00	10.50								24.50

Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Non-Travel Expenses	June09 parking	06/03/09	Parking, Auto	10.00	Cash
Non-Travel Expenses	June09 parking	06/10/09	Parking, Auto	14.00	Cash
Non-Travel Expenses	8-18-09	08/18/09	Parking, Auto	9.00	Cash
Non-Travel Expenses	Sept 09	09/03/09	Parking, Auto	14.00	Cash
Non-Travel Expenses	Sept 09	09/15/09	Parking, Auto	10.50	Cash

mtg
w/ Doc
Conrad

Convention
Center -
Leg. Spkrg event

\$10